

# Permit Checklist

## Manufactured Homes

The ACC ***will not*** consider your application unless all of the below are completed and included in your application. Please read and complete all of the items in the package. Be sure that the completed application package is received by the CCPOA Office at least 72 hours prior to the ACC meeting.

- Completed, signed Construction Application Permit form
- Stamped survey plat showing property lines, easements, improvements, and the location of the proposed manufactured home
- One copy of any construction plans
- Materials; specifications and details
- Floodplain Determination Letter of Exemption issued by Jackson County
- Development Permit issued by Jackson County
- OSSF Permit issued by Jackson County
- Any additional information listed in the Requirements for Manufactured Homes form
- Signed, dated Manufactured Homes Requirements form
- Permit Fee