

# Permit Checklist

## Storage Buildings

The ACC ***will not*** consider your application unless all of the below are completed and included in your application. Please read and complete all of the items in the package. Be sure that the completed application package is received by the CCPOA Office at least 72 hours prior to the ACC meeting.

- Completed, signed Construction Application Permit form
- Slab foundation - Stamped survey plat showing property lines, easements, improvements, and the location of the proposed storage building
- Non-slab foundation - Scaled drawing showing property lines, easements, improvements, and the location of the proposed storage building
- Manufactured buildings - One copy of the manufacturers brochure, including dimensions and foundation; tie down information if pertinent
- Site-built buildings - One copy of any construction plans, including dimensions and foundation; tie down information if pertinent
- Materials; specifications and details
- Floodplain Determination Letter of Exemption issued by Jackson County
- Development Permit issued by Jackson County
- New OSSF if structure encroaches on septic spray field, drip area, or drain field
- Any additional requirements listed in the Storage Building Requirements form
- Signed, dated Storage Building Requirements form
- Permit Fee