

Permit Checklist

Decks and Porches

The ACC ***will not*** consider your application unless all of the below are completed and included in your application. Please read and complete all of the items in the package. Be sure that the completed application package is received by the CCPOA Office at least 72 hours prior to the ACC meeting.

- Completed, signed Construction Application Permit form
- Stamped survey plat showing property lines, easements, improvements, and the location of the proposed deck or porch
- One copy of any construction plans, showing dimensions, piling set depth, and railing height
- If the deck or porch is to be attached to your home, furnish one set of elevation drawings of your home, showing the structure to be built
- Materials; specifications and details
- New OSSF if structures encroach on septic spray area, drain field, or drip area.
- Signed, dated Deck and Porches Requirements form
- Permit Fee