

**CAPE CARANCAHUA  
PROPERTY OWNERS' ASSOCIATION  
BOARD OF DIRECTORS Working MEETING  
November 9, 2023  
Minutes**

President Pam Stewart called the meeting to order at 1:04 p.m. Board members present: Robert Johs, Charles Taylor and Paul Warren. No property owners were also present.

Approval of Minutes

Mr. Johs made a motion to approve the October 12, 2023, meeting minutes and Mr. Taylor seconded. Motion carried unanimously.

Approval of Permits and Compliance

Permits

1. 1678 W. Bayshore – Lot 372 – Approved permit for septic.
2. 450 Swallow – Lots 692-694 – Approved permit for roof.
3. 2282 W. Bayshore – Lots 23-25 – Approved permit for boat lift.
4. 205 Mollnar – Lots 816 & 817 – Approved permit extension for driveway.
5. 2198 W. Bayshore – Lots 20 & 21- Approved Permit driveway and patio extension.
6. 175 Swallow – Lots 277 & 278 – Approved permit for septic.
7. 1930 W. Bayshore – Lot 350 – Approved permit deck extension.

There was also a discussion about one previously issued permit for a driveway and its placement. The Board also discussed the property owner who had put in a septic without County or CCPOA approval and actions to be taken.

New Business

The Board decided to write a letter to the District and Regional Managers of Dollar General concerning the appearance of their property. They will be informed about the RCC's and that they need to have the property mowed at least once a month.

The Board did some preliminary work on the 2024 Budget based on 2023 expenditures.

After a discussion the Board voted to accept a proposal from CCWSC regarding CCWSC reimbursing on a monthly basis, the previously paid assessment fees on four lots owned by CCPOA.

The Board discussed the upcoming Board election and approved contacting the Ballot Committee. They also discussed possible dates to send out election information. An email will be sent out on December 18, 2023 announcing the open board positions for

2024 and instructions how to apply. The closing date to accept applications will be December 29, 2023.

Next Working Board Meeting will be December 14, 2023.

The meeting was adjourned at 3:37 p.m.

Respectfully submitted,  
Pam Stewart, Scribe