

# Permit Checklist

## Driveways

The ACC ***will not*** consider your application unless all of the items below are completed and included in your application. Please read and complete all of the items in the package. Be sure that the completed application package is received by the CCPOA Office at least 48 hours prior to the ACC meeting.

- Completed, signed Construction Application Permit form
- Paved driveways - Stamped survey plat showing property lines, easements, improvements, and the location of the proposed driveway
- Non-paved driveways - A scaled drawing showing property lines, easements, improvements, and the location of the proposed driveway
- One copy of any construction plans
- Materials; specifications and details
- Signed, dated Driveway and Parking Pad Requirements form
- Permit Fee
- New OSSF if structures encroach on septic spray field, drip area, drain field, etc

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Signature

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Date